**Community Trigger Application Form**

I am applying for a review of my anti-social behaviour (ASB) case.

I am applying on behalf of someone else and I have their consent to do so

Signature required of person(s) you are applying for:

Print name:

This application is to ask for a case review of ASB that has been reported to an agency within the last six months and the case has been closed by the lead agency.

| **Please provide the following details:** |
| --- |
| Name: |
| Address:  Postcode: |
| Telephone: |
| Email: |
| Please tick your residential status:  Own your property  Social housing tenant  Private rent tenant  Shared accommodation  Housing association  Other (please add further details below): |
| How many complaints about this behaviour have you made to organisations over the past six months? (please insert number): |
| Please tick the main reasons for your application:  No action taken against your initial complaint  Lack of communication from relevant organisations  Not satisfied with the action taken against your initial complaint  Action taken didn’t stop the reported behaviour  Other (further detail): |
| **Please provide details including names and reference numbers of where you have reported this/these incidents to in the past**  Please give brief details of what action was taken by the agencies involved.  Please note all relevant information linked to the case: |
| Lead case officer: |
| Agency/organisation: |
| Case/ reference number: |
| Date case opened: |
| How has this ASB affected you? |
| Where and when did the ASB occur? Please provide as much details as possible. Please attach any relevant documents associated with your case (log sheets, letters, police incident number etc) |
| Location of issues: |
| Please include members of your family if relevant: |
| Relevant information: |
| Is there anyone else in the community you know who has been directly affected by ASB?  Relevant details: |
| So that we can find out more about your case, please confirm that you consent to your details being passed to other agencies involved? Yes  No  Have you contacted any other agency with this complaint? |

**Privacy Notice**

All personal information that you provide us is managed in accordance with our Privacy Policy. Please visit the [Privacy Notice for Community- Regulation and Enforcement](https://www.huntingdonshire.gov.uk/licensing/community-regulation-and-enforcement-privacy-notice/) on our website where you can find out information about how we handle your information and your rights of access.

Once complete, please send this form:

* by email to [communitytrigger@huntingdonshire.gov.uk](mailto:communitytrigger@huntingdonshire.gov.uk) or
* by post to Community Trigger Lead, Community Safety Team, Huntingdonshire District Council, Pathfinder House, St Mary’s Street, Huntingdon, PE29 3TN

This application will be entered on to our system and you will receive a confirmation letter within three working days of receipt explaining the next steps.